

## Member Data

---

It is the policy of BOMA Oakland/East Bay (BOMA OEB), to do everything possible to keep Member data secure, as it is the Associations most valuable asset. Member data will only be shared in the following ways:

1. Through the Member's Only online directory, contained within the Association's Association Management System (AMS).
2. Through a printed Directory published annually. Currently, an outside vendor manages this publication.
3. Associate Members, who are sponsors of an event, may receive a locked PDF version of the attendee list. This is to ensure the Principal members are not inundated with marketing emails.
4. Associate Members may obtain an excel spreadsheet list of Principal Members, containing only their mailing address, for single use, at a fee of \$100. This fee is waived for members of the Partners Program.
5. Associate Member information is available to the general public, in addition to members, through the Online Buyer's Guide. This database is currently hosted and managed by an outside vendor.
6. Associate Member information is shared with the outside vendors who are the Editors of BOMA OEB publications, for the sole purpose of soliciting advertising to pay for their production and Member data will be shared only for publication mailing purposes.