

FOUNDATIONS of REAL ESTATE MANAGEMENT®



A great foundation in commercial real estate management starts here!

What is Foundations?

- A soup-to-nuts, 7 module, entry-level course, covering the fundamentals of commercial real estate administration, management, building systems, accounting and reporting, contract management, and more
- Classroom instruction from seasoned pros and guest speakers
- Small class sizes to facilitate learning, discussion, and team activities
- A complete package—instruction, peer networking, property tours, and a comprehensive course manual that is easy to read and understand and a valuable resource back on the job

For all experience levels, Foundations...

- Reinforces on-the-job training for **junior** and **assistant property managers**
- Provides “feet-on-the-ground” experience and exposure for **administrative assistants** and **students** considering a career in commercial real estate
- Offers a great refresher for **experienced professionals** – fills training gaps and provides important management and operations updates
- Supports **suppliers** and **building engineers** who benefit from understanding the basics of real estate management

Foundations – the right choice for your real estate firm...

- Eases the training burden by supplementing on-the-job and corporate training programs
 - Offers the highest caliber training, covering everything from A to Z
 - Prepares new and rising talent for more PM responsibilities and assignments
 - Teaches employees best practices from experienced, seasoned professionals
- Delivers a curriculum that is regularly updated, ensuring the latest, most accurate information

SEPTEMBER 19, 2024 - OCTOBER 18, 2024

9:00 a.m. - 12:00 p.m. Every Thursday & Friday
Location To Be Announced

Early Registration Fee: \$795 until 8/23/24

Late Registration Fee: \$850 until 9/12/24

For more information and to register, please visit www.bomasf.org.
Questions? Please contact Sylwia Preis at sylwiap@boma.com.