BOMA 2018 Renewal Process

Please follow these easy steps to obtain your 2018 Membership invoice

Step 1

Go to www.bomaoeb.org and log into your member profile. If you do not know your password, click “forgot password” and it will be e-mailed to you. You may also call our office 510.893.8780.

Step 2

Account Details

- My Directory Options
- My Transactions
- My Invoices
- Membership Renewal

On the left hand side of the profile page, you will see the button for Membership Renewal. Click Accept on the Disclaimer Page.

Step 3

Membership Renewal

Verify Membership information. There are 2 Affiliates with each membership. Additional staff may be added for an additional cost to provide them with their own profile.

Please see www.bomaoeb.org/join for pricing.

Click NEXT.

Step 4

Fill in any additional staff. Please support the PAC by placing a number 1 to have increments of $100 added to your invoice. Also, if you would like to prepay for lunches place the quantity in the field. Principal Member Directory listing should be Member. Associates may add additional directory categories on this page. Click “REGISTER & BILL ME.”

You will then be taken to a confirmation page. You should then print a copy of your invoice. Select “MY INVOICES” directly above the “MEMBERSHIP RENEWAL” button, from the left menu of your member profile. Click on “View Invoice” then hit Control or Command P (depending on your computer) to print. This will provide you a copy to submit through your internal accounting process.