

# COVID-19 Safe Return to Work Program

Organizations must prepare for how to re-open buildings as employees return to work, ensure that their buildings are safe and comfortable, and be prepared to respond to cases of COVID-19. FACS can help organizations prepare for this “new normal” while protecting employees, vendors, and their reputation by implementing a COVID-19 Prevention Plan and performing comprehensive risk assessments, as recommended by state governments and other professional organizations.

## COVID-19 Prevention Plan.

Creating, reviewing, and implementing COVID-19 Prevention Plans. These plans can include, but are not limited to:

- conducting comprehensive risk assessments of work areas and tasks;
- control strategies including work modifications, medical monitoring/screening, cleaning/disinfection, personal hygiene, isolation provisions, and personal protective equipment;
- proactive building audits to ensure the comfort and safety of returning employees;
- situational planning for outbreak events;
- specifications for cleaning/disinfection of high and low impacted surfaces, cleaning frequency, cleaning agents, and validation measures;
- simple-to-understand safe work practices;
- procedures for managing critical supplies and inventory;
- communication strategies to reinforce actions, ensure accurate information, and provide support; and
- training of core safety team, designated persons for program implementation, employees and vendors.

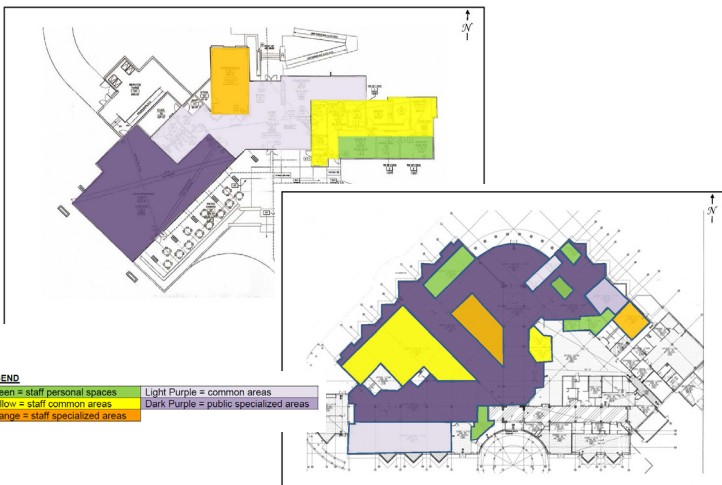
## Building Shut-Down / Start-Up Support.

Assisting building owners/managers in identifying, preventing, and responding to issues associated with building closures (e.g., water quality, moisture control, ventilation, re-occupancy inspections/cleaning, stakeholder concerns).

## Cleaning/Disinfection & Case Response.

Developing cleaning/disinfection specifications that categorize surfaces for high/low frequency cleaning, describe cleaning methods, identify products, and provide hand/personal hygiene guidance.

When a known case has been present at a facility, FACS can assist with an incident-specific assessment to determine an appropriate response action plan (e.g., scope of cleaning/disinfection, medical monitoring, work modification, stakeholder risk communication), and provide oversight and quality assurance of cleaning & disinfection activities.



**COVID-19 SAFETY PLAN - FACS Safe Practices for Restaurants**  
**Bob's Diner**  
 The following practices are to be followed for all public areas. These requirements should be communicated to all staff.

**COVID-19 SAFETY PLAN - FACS Safe Practices for Public Areas**  
**Lobby**  
 The following practices are to be followed for all public areas. These requirements should be included in all related code entry. All questions should be directed to the designated COVID-19 Representative.

**COVID-19 SAFETY PLAN - FACS Safe Practices for Specialized Areas**  
**Vehicle Maintenance Shop**  
 The following practices are to be followed by all employees entering specialized areas. All questions should be directed to the designated COVID-19 Safety Representative.

**COVID-19 SAFETY PLAN - FACS Safe Practices for Common Areas**  
**Restrooms/Locker Rooms**  
 The following practices are to be followed by all employees and vendors entering common areas. All questions should be directed to the designated COVID-19 Safety Representative.

**COVID-19 SAFETY PLAN - FACS Safe Practices for Personal Areas**  
**Personal Offices and Workstations**  
 The following practices are to be followed by all employees working in their personal work areas. All questions should be directed to the designated COVID-19 Safety Representative.

**CONTACT**

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